

Damar Apprenticeship Awards 2019

Nomination Form

Please indicate the award category for which you are submitting a nomination:
(NB. You may make nominations for more than one award using this form)

Newcomer Employer of the Year (only for employers who started working with Damar since 1st January 2018)	
Intermediate Apprentice of the Year	Employer of the Year
Advanced Apprentice of the Year	Supervisor of the Year
Higher Apprentice of the Year	The Mark Aspinall Award

Section One

Background Information on the Employer

Name of Employer	
Address Line 1	
Address Line 2	
Address Line 3	
Postcode	
Employer Details: Describe what the business does	

Background Information on the Apprentice (Apprentice/Mark Aspinall Award only)

Name of Apprentice	
Job Title	
Work Address Line 1	
Work Address Line 2	
Work Address Line 3	
Work Postcode	

Background Information on the Supervisor (Supervisor Award only)

Name of Supervisor	
Job Title	
Work Address Line 1	
Work Address Line 2	
Work Address Line 3	
Work Postcode	

The guidelines for completing all of the questions are at the end of this form. Please only answer the questions relating to the award(s) for which you are submitting a nomination.

You may nominate for more than one award on a single form (eg. you may nominate an apprentice and their supervisor). If you would like to make more than one nomination for an award (for example, if there are two apprentices that you wish to nominate) please submit a separate form for each nomination.

Damar Apprenticeship Awards 2019

Section Two

Employer of the Year/Newcomer Employer of the Year

Q1. How does the employer measure the success of Apprenticeships in their organisation? What impact has been made through engaging with Apprenticeships? (No more than 280 words)

Q2. Evidence how the employer ensures their apprentices have a good experience throughout their Apprenticeship. Give examples of how the employer supports apprentices after they have achieved their Apprenticeship. (No more than 280 words)

Q3. What future plans has the employer for Apprenticeships within their business? (No more than 280 words)

Damar Apprenticeship Awards 2019

Section Two

Apprentice of the Year/Mark Aspinall Award

Q1. What outstanding achievements has this apprentice demonstrated in the workplace? Provide examples of the particular areas or projects where expectations have been exceeded. Why do you feel this apprentice deserves to win this Award? (No more than 280 words)

Supervisor of the Year

Q1. Please describe how the supervisor has supported the apprentice both in their work and in relation to their qualifications. Provide examples showing how their support was outstanding. Why do you feel this supervisor deserves to win this Award? (No more than 280 words)

Q2. What impact has the supervisor's work with their apprentice had on the supervisor? For example, have their management and supervisory skills improved and, if so, how? What has the impact of the supervisor's work been on other members of staff and how has it impacted on the organisation's approach to apprenticeships? (No more than 280 words)

Damar Apprenticeship Awards 2019

Section Three: Declaration

Nominator	
Name	
Relationship to nominee	
Job title	
Employer	
Work Address Line 1	
Work Address Line 2	
Work Address Line 3	
Postcode	
Telephone	
Email	
<p>I have obtained permission of the nominee to enter them into the Damar Apprenticeship Awards 2019 and to use their details. The nominee has agreed to take part in all publicity concerning the Damar Apprenticeship Awards 2019. The publicity will include a press release and photographs of the presentations.</p>	
Date	

Your completed Nomination Form must be sent by email to: awards@damartraining.com

The closing date for entries to be received is **by midnight on Monday 18th February 2019.**

Entries received after the closing date will not be considered.

Guidelines for completing Section Two

As a guide to completing these questions you are allowed to write up to 280 words for each question. Anything after 280 words will be disregarded from the judges' final decision.

The judges will be looking to grade your descriptions and examples using a marking scheme that has the following criteria:

9 - 10 points	Truly Exceptional
8 points	Impressive
6 - 7 points	Good
4 - 5 points	OK
1 - 3 points	Weak