

Team Leader/ Supervisor Apprenticeship

Team leaders/supervisors have operational/project responsibilities or responsibility for managing a team to deliver a clearly defined outcome. They provide direction, instructions and guidance to ensure the achievement of set goals.

Eligibility

Apprenticeships are available for new or existing employees of all ages, including graduates, who need to develop skills.

Fees

All or most of the fees are funded by the government or via the Apprenticeship Levy, with additional incentives for employers of under-19s. Contact us for specific information.

Optional Recognised Certification

ILM Level 3 Diploma for Managers

Career Progression

The apprenticeship can be a gateway to an operational or departmental management role.



Who is this for?

This 15/18-month training programme has been designed for employees with management responsibilities who have not yet received formal training and are serious about developing their abilities. It is particularly suited to team leaders seeking to move up to the next level of management and managers who need to lead organisational change.

Benefits to your business

- Develop effective and confident managers
- Improve relationships and communication in teams
- Achieve measurable results
- Increase productivity
- Improve levels of retention
- Nurture future leaders
- Increase employee engagement
- Implement an effective leadership style
- Improve decision making

Level 3 course structure and delivery

Our unique leadership and management programme is divided into 10 training blocks, designed to engage and inspire your employees. Each block has a clear objective and outcome, relevant content, demonstration and practice opportunity. Regular feedback is provided throughout the course and post-training content is provided for extra learning and development.



ROLE

What managers should be doing and how they should be doing it: a look at the functions and principles of management



OPERATIONS

The advantages and disadvantages of scientific management using the transformation model



TEAM

How to generate successful teams through understanding team roles, development and effective team management



PROJECTS

An introduction to project management: understanding time, cost and scope



INDIVIDUAL

Understanding motivation and how to grow productive individuals through coaching and personal development



BUDGETS

Financial planning and analysis



COMMS

How to reinforce vision, strategy and values with effective meetings



ICT

Using MS Excel to build an engaging performance dashboard



RELATIONSHIPS

How to 'deal with the difficult' by understanding stakeholder management, conflict and effective communication



SELF

Understanding and developing as a manager using time management, 360° feedback and emotional intelligence

